



Governor Terry E. Branstad  
Lt. Governor Kim Reynolds

State of Iowa

# Department of Administrative Services

*Service. Efficiency. Value.*

Director Janet Phipps

## What is DAS?

The Department of Administrative Services is a strategic business partner for State agencies.

**Mission:** *To deliver efficient and effective services to enable and support the mission and operations of our stakeholder agencies.*

**Vision:** *DAS will be an organization of excellence, providing services and support to meet our stakeholder agencies' needs and ever mindful of good stewardship in resource utilization.*

## Fast Facts:

*Annually, more than ...*

- 2 million square feet of space managed and 200 acres maintained on the Capitol Complex grounds and Iowa Labs in Ankeny
- 129,000 inter-agency payment documents avoided and efficiencies achieved by electronic funds transfer via eDAS
- 42,000 employment applications reviewed
- 32,000 employee health insurance plans administered
- 700 Master Agreements (purchasing contracts) utilized by 78 agencies/bureaus spending \$115.5 million

## FY15 Results

### Human Resources

- Provided nearly 3,000 employees with 200 professional training and development courses
- Improved job skills among 89% of training respondents
- Achieved 88% satisfaction among hiring authorities for qualified talent pools

[das.iowa.gov](http://das.iowa.gov)

### General Services

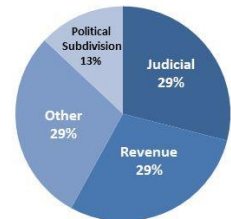
- Reduced Capitol Complex energy usage by 5.9% over prior year
- Managed statewide:
  - 121 construction projects totaling \$94 million
  - more than 230 leases and 1 million square feet of leased space
- Processed 13 million mail pieces and reduced costs by \$0.07 cents/piece.

### Procurement/Fleet

- Offset agency service costs by more than \$1.5 million in vendor administration fees
- Saved State agencies more than \$4 million through competitive process
- Consolidated more than 63,000 transactions via State Pcard Program
- Utilized more than 90% of Fleet capacity

### State Accounting

- Recovered \$47 million through income offsets for government entities.



- Scored 99.93% accuracy rate on payroll payments
- Issued more than 6.4 million State warrant payments (checks)

*DAS provides human resources, facilities maintenance, procurement, fleet/motor pool, and accounting services to State agencies in the executive, judicial, and legislative branches.*